

NH Fire Standards and Training Commission**CURRICULUM COMMITTEE MEETING MINUTES** (Not Approved)**August 28, 2024**10:00 AM – **Main Building, Classroom 2**

Please note the changes in the agenda in bold red.

Curriculum Committee members present:

Allan Clark, Jeff Beard, Robert Field, Frank Fraitzl

Curriculum Committee members not present:**Division of Fire Standards and Training & EMS Staff:**

Max Dodge, Jeff Phillips, Crystal Tuttle

Guests present: John Keller**I. CALL TO ORDER**

Item 1. The meeting was called to order at 10:00 AM.

II. Approval of minutes**A motion was made (Field/Fraitzl) to approve the May 2, 2024, minutes. All in favor, none opposed.****III . TOPICS OF DISCUSSION**

Item 1. Hazardous Materials Awareness and Operations Curricula

- The visiting committee revisited the prerequisites for PPE, SCBA, Hose and Streams and clarified these.

A motion was made (Field/Fraitzl) to recommend the Hazardous Materials Awareness and Operations curriculum to the full FST commission. All in favor, none opposed.

Item 2. FSTC Curriculum Development Policy

- The current visiting committee policy had requirements that are no longer applicable, and so the Division wished to rescind the old policy and create a new curriculum development policy in place of the visiting committee policy.
- Significant changes included modifications to responsibilities
 - A discussion was held on the role of the curriculum committee as the guiding body to visiting committees, and the role of FSTC members on visiting committees.

A motion was made (Field/Fraitzl) to rescind the prior visiting committee policy and implement the new curriculum development policy with proposed changes to the full commission on September 5, 2024. All in favor, none opposed.

V. UPDATES FROM PRO BOARD COMMITTEE

- a. New Hampshire is well ahead of the national trend for accreditation.

VI. OLD BUSINESS

- a. The Practical Analysis of the New Hampshire Fire Service still in progress. Jeff recommended pushing the deadline (September 15th) a week longer so that the NHAFC can be notified of this at their meeting to encourage participation.
- b. A discussion was held about the written exam scores.

VII. NEW BUSINESS

- a. Curriculum development recommendations for programs affected by the NFPA 1010 standard change (Airport Firefighter; Firefighter I & Firefighter II; Driver Operator All Vehicles, Pumper, and Aerial)
 - i. Max proposed seating a visiting committee to fully review the FFI & FFII curriculum to address the needs of both students and instructors.
 - ii. **A motion was made (Fraitzl/Field) to recommend to the FST commission to seat a visiting committee for curriculum development to meet the 1010 standards. All in favor, none opposed.**
 - iii. Max proposed updating and submitting the airport firefighter curriculum for Pro Board accreditation, without a visiting committee, due to no changes to the standard.
 - iv. **A motion was made (Field/Fraitzl) to recommend to the FST commission to allow the curriculum committee to review the airport firefighter curriculum without seating a visiting committee to address new content. All in favor, none opposed.**
 - v. Max proposed delaying the curriculum update process for Driver Operator programs until later in 2025 due to resource limitation associated with the planned Firefighter I and II updated. No motion was made.

VIII. GOOD OF THE ORDER

IX. ADJOURNMENT

A motion was made (Fraitzl/Beard) – to adjourn the meeting at 11:45am, passed unanimously.

NEXT MEETING: TBD

(Respectfully submitted by Crystal Tuttle)