

**NH Fire Standards and Training Commission****MEETING MINUTES** (Approved)**September 5, 2024**

9:30AM – **Dormitory Building, Classroom 5 & 6**

Please note the changes in the agenda in bold red.

**FST Commission members present:**

Jeffry Beard, Allan Clark, Robert Field, Frank Fraitzl, Wayne Grudzein, John Keller, Steven Lavoie, Steven Sherman, Jason Smedick, Sean Toomey, Eric Wilking

**FST Commission members not present:**

Don DeAngelis, Neil Irvine, Ron Sebastian, Christina Wilson

**Division of Fire Standards and Training & EMS Staff:**

Joe Cartier, Justin Cutting, Max Dodge, Jeffrey Phillips, Crystal Tuttle

**Guests present:**

Cory Clark, Elisa Folsom, Ryan Heath, Dave Hilts, Bryan Nowell, James Reinert

**I. CALL TO ORDER**

**Item 1.** The meeting was called to order at 9:30AM. Followed by the Pledge of Allegiance.

**Item 2. Chair Wilking opened a public hearing regarding Fire Rule 101.18, Fire 602, 701, 703, and to repeal Fire 702.02.**

- One written comment was submitted by Megan Foley.

**Item 3.** Membership- The G&C approved the appointment of John Keller representing the Fire Instructors and Officers Association of NH.

**APPROVAL OF MINUTES**

**A motion was made (Field/ Fraitzl) to approve the May 2, 2024, meeting minutes as presented. All in favor. None opposed.**

**II. REPORTS**

**Item 1.** Questions/comments regarding reports (Division, EMS, CB, FMO, Forest Protection, Curriculum).

- Division Report- Jeffrey Phillips
  - State Instructor Renewal Process report.

- FMO- Sean Toomey
  - Fire Prevention week/month upcoming.
  - 17 fatalities related to fire to date, 2023 had 12 for the full year. Smoking and smoking on oxygen becoming more prevalent in NH and in MA.
- Forests and Lands- Steven Sherman
  - Working on rule revisions for administrative rules, considering the requirement that all newly appointed wardens have basic S130 training.
- Coordinating Report- Eric Wilking
  - New protocols have been rolled out.

**Item 2. Waiver Report- Justin Cutting**

- John Sarnik- Berlin Fire Department- Approved
- Kyle Williams- NHFA- Approved
- Anthony Burns- NHFA- Approved
- Elisa Folsom- Concord Fire Department- Initial request denied due to time parameters of waiver- Appealed
- James Reinert- Alton Fire Department- Initial request denied due to time parameters- Appealed

**A motion was made (Clark/Toomey) to approve the waiver request for Elisa Folsom of Concord Fire Department for Fire 701.02 and Fire 701.01(d). All in favor. None Opposed.**

**A motion was made (Clark/Toomey) to approve the waiver request for James Reinert of Alton Fire Department for Fire 702.01. All in favor. None opposed.**

**Item 3. Legislative Report – Justin Cutting**

- HB 1329, HB 1057, HB 1352, SB 352 have all passed and been signed by the Governor.
- A discussion was held about details of HB1352.

**Item 4. Metrics**

- Discussed testing data for written certification exams.

#### **IV. SUB-COMMITTEES**

**Item 1. Administrative Rules Sub-Committee – Jason Smedick**

- The committee failed to meet quorum for their last meeting, work continues on the admin rules.

**Item 2. Curriculum Review Sub-Committee – Allan Clark**

- The curriculum committee met and discussed the visiting committee report for hazmat awareness and operations. The initial proposal eliminated prerequisite for PPE, SCBA, and hose and streams. The visiting committee modified this and resubmitted to the curriculum committee.
- At the August curriculum committee meeting the curriculum development policy was discussed in place of the visiting committee policy.

**A motion was made (Clark/Fraitsl) that the Commission accept the report for hazmat awareness and operations and open this to public comment. All in favor. None opposed.**

## **V. OLD BUSINESS**

**Item 1.** Committee of Merit 2025- Ceremony will be held in April 2025 and in the spring moving forward. Nominations for the Academy Award will need to be submitted.

## **VI. NEW BUSINESS**

**Item 1.** Curriculum Development Policy- Allan Clark & Max Dodge

- This policy will replace the existing visiting committee policy to consolidate all of the information regarding curriculum development and visiting committee information and eliminate outdated practices. This also updated the curriculum approval guide.

**A motion was made (Clark/Field) to accept the curriculum development policy as proposed. All in favor. None opposed.**

**A motion was made (Fraitsl/Toomey) to rescind the current visiting committee policy and replace it with the new curriculum development policy. All in favor. None opposed.**

**Item 2.** Visiting committee FFI & FFII- Max Dodge

- The NFPA consolidated the 1001, 1002, and 1003 standards into the new NFPA 1010, which affected FFI & FFII, Airport FF, and all driver operator programs. The curriculum committee recommended to seat a visiting committee for FFI & FFII, to resubmit airport FF for accreditation, and address driver operator programs to 2025.

**A motion was made (Clark/Smedick) to seat a visiting committee for FFI & FFII with the recommendations from the curriculum committee. All in favor. None opposed.**

**A motion was made (Clark/Field) to have the curriculum committee review the airport firefighter curriculum and resubmit to the pro board for accreditation. All in favor. None opposed.**

**Item 3.** Burton Facility update

- A groundbreaking ceremony was held, and land clearing has begun. The phase 2 contract is being developed.

**Item 4.** Nominating committee

- Chair Wilking will not be seeking reappointment when his term has ended.
- The nominating committee will bring names for the Chair and Vice Chair positions to the November meeting for a vote.

**Item 5.** Close the public hearing

**A motion was made (Field Smedick) to close the public hearing. All in favor. None opposed.**

**A motion was made (Fraitzl/Smedick) to approve the final proposal for the administrative rules changes for Fire Rule 101.18, Fire 602, 701, 703, and to repeal Fire 702.02. as presented. All in favor. None opposed.**

**A motion was made (Fraitzl/Toomey) to delegate a commission member to sign on behalf of the commission for adoption of the rules. All in favor. None opposed.**

## **VII. GOOD OF THE ORDER**

## **VIII. ADJOURNMENT**

**A motion was made (Toomey/Field) – to adjourn the meeting at 10:43, passed unanimously.**

**NEXT MEETING: November 7, 2024**

(Respectfully submitted by Crystal Tuttle)