

NH Protected Health Information; Privacy Committee

MEETING MINUTES (**Not Approved**)

October 30, 2024

1:00 PM

NH Fire Academy Classroom 4

Quorum: 4

Members Present: Lisa Drabik, Mark Hastings, Terry Jarvis, Justin Romanello

Members Absent: Ryan Hornblower, Chad Miller, Laura Sheridan

NH FST&EMS Staff: Chip Cooper, Joanne Lahaie, Crystal Tuttle

Meeting called to order at 1:00 PM

1) Welcome/Membership

2) Approval of the minutes

Vote: A motion was made (Hastings/Romanello) to accept the October 25, 2023 meeting minutes as presented. Three in favor, one abstention. The motion passes.

3) Data

- A. Chip Cooper presented a request made by a medical student that was asking for a very broad scope of data that would be unmanageable to put together. A discussion was held about narrowing down the data items, and presenting a clear outcome of how the data will benefit the EMS system.
- B. **A motion was made (Drabik/Hastings) to deny this request as presented, and to recommend the student rewrite his request to be clearer. All in favor, none opposed.**

4) New Business

- A. A discussion was held on future meeting dates for the privacy committee. The committee would like to meet December 11, 2024, February 26, 2025, April 23, 2025, June 25th, 2025, August 27, 2025 and October 22, 2025.
- B. **A motion was made (Jarvis/Drabik) to approve this meeting schedule. All in favor, none opposed.**

5) Good of the Order

6) Adjournment

- A. **A motion was made (Romanello/Drabik) to adjourn the meeting. All in favor, none opposed.**

Next Meeting: December 11, 2024