



Kimberly M. MacKay
Commandant

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BOARD OF MANAGERS MEETING MINUTES

MAY 20, 2024

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Kimberly MacKay (Commandant); Richard Borrazas (Disabled American Veterans, Commander); Denis Querrard (Veterans of Foreign Wars State Commander); Leo Paquin (American Legion Department Commander).

EXCUSED: Elaine Baker (Female Resident); Allan Bailey (Male Resident).

GUESTS: Michelene Robichaud (NHVH Administrative Assistant to the Commandant); Brian Baker (NHVH COO); Jen Doig (NHVH CFO); Sarah Stanley (NHVH Public Information Officer); Robert St. Pierre (New American Legion Department Commander); Michael Lopez (New Disabled American Veterans, Commander).

***CALL TO ORDER BY CHAIRMAN:**

The May 20, 2024, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees presents were led in prayer by Robert Blais, and the Pledge of Allegiance by Chairman Paul Lloyd.

***APPROVAL OF MINUTES – April 15, 2024:**

The Minutes of the Board of Managers Meeting from April 15, 2024, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Denis Querrard, to accept the minutes. Minutes were accepted by the Board. There were no changes. Motion carried unanimously. The minutes will be placed on file.

***COMMUNICATIONS:**

NHVH New Addition – Commandant MacKay reported they had a meeting with the VA last week. We are awaiting the FY24 priority list from the VA to be released to know if we will still be receiving the funding for the project.

Commandant MacKay reported that we have 0 residents and 0 staff who tested positive for COVID. We continue to enact best practices to keep our veterans and staff healthy.

NHVH will be holding a Blood Drive on Monday, June 24, 2024, from 11:00-4:00 in the NHVH Town Hall. All are welcome to come and join in this life-saving event.

Commandant MacKay will be attending the National Association of State Veterans Home summer conference on August 12 – 16, 2024 in Orlando, Florida.

***CENSUS UPDATE:**

Census/Admissions – As of May 20, 2024, we have 123 veterans in the Home: 111 men and 12 women.

Our current wait list is as follows:

- 40 – Application Pool in Process
- 10 – Wait List
- 6 – Pending Admission from Wait List

***BUDGET UPDATE:**

Jen Doig reviewed the FY24 Financial Summaries of the New Hampshire Veterans Home as of April 30, 2024 (Appendix C) with the Board.

TREASURY – MEMBERS ACCOUNT CD – MILLYARD CD:

Motion made by Richard Borrazas seconded by Robert Blais to approve treasury to move members account Millyard (xxxx0303) CD in the amount of \$92,357.58 that matured on January 27, 2024, to a Money Market investment that is currently yielding a 5% or higher rate. Motion carried unanimously.

X P. Lloyd; X R. Guldner; X R. Blais; X M. Dreusicke; X W. Gaudreau
X R. Goulet; X S. Cuddy; X R. Borrazas; X D. Querrard; X Leo Paquin

TREASURY – MEMBERS ACCOUNT CD – TD BANK CD:

Motion made by Raymond Goulet Jr. seconded by Robert Guldner to approve treasury to move members account TD Bank (xxxx2233) CD in the amount of \$92,275.02 when it matures on July 19, 2024 to Money Market investments that are currently yielding 5% or higher rate. Motion carried unanimously.

X P. Lloyd; X R. Guldner; X R. Blais; X M. Dreusicke; X W. Gaudreau
X R. Goulet; X S. Cuddy; X R. Borrazas; X D. Querrard; X Leo Paquin

***NHVH QUARTERLY QA REPORT – (1-1-24 – 3-31-24):**

Commandant MacKay reviewed the quarterly QA report with the Board.

***CAPITAL PROJECTS REPORT:**

Commandant MacKay and Brian Baker provided an update on the New Hampshire Veterans Home's capital projects and operations highlights:

- **Paving Project** – We are awaiting Governor & Council for final approval.
- **Pond Paving Project** – The bid was awarded to CK Landmark. Brian currently awaits a start date from them.
- **Eversource Lighting Project** – The project is approximately 50% complete. Eversource is updating all NHVH lighting fixtures with LED equipment. This project is expected to provide us a minimum savings of \$170,000 annually in our utility costs!

- **Tarr North Tub Room Project** – The bid was awarded to CK Landmark. This will repair a broken drain line in the tub room. Brian awaits a start date from them.
- **Facility Drainage Project** – The NH Division of Public Works (DPW) hired Oak Point Associates as the civil engineers.
- **NHVVH Air Handlers for the LEDU Wings** – They are located on top of the roof on the LEDU building. They supply heat and cooling for the six LEDU/Tarr East neighborhoods. A contractor has been chosen to repair the units. The contractor is RTH who has been sent the contract to be signed and returned by today. Anticipated completion by the end of June 2024. Temperatures are being monitored 3 times a day on the units.
- **Flagpole Project** – We received a donation from the American Legion – Dept of NH, Commanders Paquin & Wiley, in a combined amount of \$8,175.00 for their Commander Projects for this year to replace the flagpoles on our NHVVH flag deck. Commandant MacKay expressed her appreciation for this generous donation.

***RESIDENT / STAFF MATTERS:**

Commandant MacKay notified the Board that Margaret LaBrecque will be returning to NHVVH as a part-time employee as a Budget Analyst as we work on the development of our FY26 & FY27 budget.

***BOARD MEMBERSHIP:**

Raymond Goulet, Jr – Ray has submitted his paperwork and is in process.

Robert St. Pierre - New – American Legion Department, Commander. He will be taking Leo Paquin's place on the Board as of June 2024 for a one-year term.

Michael Lopez – New – Disabled American Veterans, Commander. He will be taking Richard Borrazas' place on the Board as of June 2024 for a one-year term.

Chairman Paul Lloyd has asked Leo Paquin who will no longer be on the Board as of this month, to create a foundation type organization to help the NH Veterans Home to complete their mission. Similar to how the New Hampshire Veterans Cemetery's non-profit, 501 (c) 3 is currently run, it will be run independently of the NHVVH Board of Managers and the NH Veterans Home staff.

***OTHER BUSINESS:**

MONTHLY EVENTS:

Friday May 3 – Music w/ Phil Breton – LEDU
Saturday May 4 – Pemi-Chorale 50th Trip
Sunday May 5 – “Beautiful” A Carol King Show Trip
Monday May 6 – Music w/ Bob McCarthy – TH
Friday May 10 – Music w/ Gardner Berry – LEDU
Saturday May 11 – Music w/ The Dave Only Band – TH
Saturday May 11 – Franklin Day Parade Trip
Sunday May 12 – Mother’s Day Party & Music w/ The Duncan Idaho Band – TH
Wednesday May 15 - Music w/ Bill Parker – WDR
Saturday May 18 – Sinatra w/ LR Symphony Trip
Tuesday May 21 – Music w/ Jackie Lee – LEDU
Wednesday May 22 – Music w/ Stan Jr. – TH
Wednesday May 22 – Smitty’s Movie Trip
Thursday May 23 – Music w/ Dave Jenne – WDR
Thursday May 23 – Wal-Mart Trip
Friday May 24 – Music w/ The Filligers – TH
Sunday May 26 – Penacook Memorial Day Trip
Monday May 27 – NHVH Memorial Day Ceremony – TH
Monday May 27 – Music w/ The East Bay Jazz Bank – TH
Tuesday May 28 – Music w/ Marlena Phillips – TH
Thursday May 30 – Memorial Day Ceremony at NH Vets Cemetery Trip
Friday May 31 – Music w/ Phil Breton – LEDU

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, June 17, 2024, at 9:00 a.m.** in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Guldner, to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:48 a.m.