



Kimberly M. MacKay
Commandant

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BOARD OF MANAGERS MEETING MINUTES

JULY 15, 2024

PRESENT: Paul J. Lloyd – Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Kimberly MacKay (Commandant); Robert St. Pierre (American Legion Department Commander); Andrew Corrow (Veterans of Foreign Wars State Commander).

EXCUSED: Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); Michael Lopez (Disabled American Veterans, Commander); Allan Bailey (Male Resident).

GUESTS: Michelene Robichaud (NHVH Administrative Assistant to the Commandant); Jen Doig (NHVH CFO); Sarah Stanley (NHVH Public Information Officer); Diana Brown (NHVH Resident).

***CALL TO ORDER BY CHAIRMAN:**

The July 15, 2024, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in prayer by Robert Blais, and the Pledge of Allegiance by Chairman Paul Lloyd.

***APPROVAL OF MINUTES – June 17, 2024:**

The Minutes of the Board of Managers Meeting from June 17, 2024, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the minutes. Minutes were accepted by the Board. There were no changes. Motion carried unanimously. The minutes will be placed on file.

***COMMUNICATIONS:**

VA Survey – Commandant MacKay reported that our corrective actions have been submitted and accepted by the VA for the two deficiencies received. We will monitor the corrective actions for a three-month period, during this time we will be in provisional licensing status.

NHVH New Addition – Commandant MacKay reported the VA is asking for a new form to be signed for a scope change of new construction. She is verifying that it will not change our status or our financial project code because that is how we are in the budget for the State. She will be working with them this week to finalize that.

Town of Tilton public works is requesting that we add a clean out to the new water line, and the Town and Fire Department is requesting an additional hydrant be added.

COVID 19 – Commandant MacKay reported that we have four residents and four staff who tested positive for COVID. We continue to enact best practices to keep our veterans and staff healthy.

***CENSUS UPDATE:**

Census/Admissions – As of July 15, 2024, we have 125 veterans in the Home: 114 men and 11 women.

Our current wait list is as follows:

- 33 – Application Pool in Process
- 11 – Wait List
- 4 – Pending Admission from Wait List

***BUDGET UPDATE:**

Jen Doig reviewed the FY24 Financial Summaries of the New Hampshire Veterans Home as of June 30, 2024 (Appendix C) with the Board.

***NHVH ADMISSIONS STATISTICS REPORT:** – (April 1, 2024 – June 30, 2024)

Commandant MacKay reviewed the past quarter of Admissions. There were 10 residents admitted at an average age of 77.2 years old.

***NHVH QUARTERLY FINANCIAL REPORT** – (April 1, 2024 – June 30, 2024)

Motion made by Raymond Goulet, Jr. seconded by Robert Blais., to approve the financial report. The financial report was accepted by the Board. There were no changes. Motion carried unanimously.

X P. Lloyd; X R. Guldner; X R. Blais; X W. Gaudreau; X R. Goulet
X S. Cuddy; X R. St. Pierre; X A. Corrow

***NHVH QUARTERLY PROJECTED BUDGET** – (October 1, 2024 – December 31, 2024)

Motion made by Raymond Goulet, Jr. seconded by Susan Cuddy, to approve the projected budget request for October 1, 2024 – December 31, 2024. The projected budget was accepted by the Board. There were no changes. Motion carried unanimously.

X P. Lloyd; X R. Guldner; X R. Blais; X W. Gaudreau; X R. Goulet.
X S. Cuddy; X R. St. Pierre; X A. Corrow

***CAPITAL PROJECTS REPORT:**

Commandant MacKay provided an update on the New Hampshire Veterans Home’s capital projects and operations highlights:

- **Paving Project** – Paving site work to begin the week of 7/29/24 starting with tree removal and grading for new parking lot out front. Triple Construction wants to complete the front area first to create the least amount of disturbance to the main entrance. The main entrance doors will need to be shut down for 2-3 days when the sidewalk is being demolished and replaced. We are creating a contingency plan for visitors/ambulances. Maintenance is preparing the South deck for residents to use during construction; handicapped buttons have been repaired.

- **Eversource Lighting Project** – Lighting project is 90% complete; waiting on lights for the Town Hall to be delivered (special order) and the contractor to complete their punch list. While creating our punch list, we identified a few areas that would benefit from extra lighting, mostly mechanical rooms. The Department of Energy (Chris Moore) agreed to pay for those out of their contingency budget.
- **Pond Paving Project** – Pond paving and cement pads for gazebos – project is going through the competitive bidding process.
- **Tarr North Tub Room Project** – CK Landmark has not completed the project to date. The contract expired on June 30, 2024. Commandant MacKay will be requesting an extension from the Governor and Council to extend the contract to July 31, 2024.
- **NHVH Air Handlers for the LEDU / Tarr East Wings** – Rooftop units - delay from the manufacturer caused reschedule of the crane to week of 7/22, heat pump units are working great. We continue to maintain a comfortable temperature and there are no complaints from residents or staff about being too hot.
- **Flagpole Project** – The new flag poles donated by the American Legion have been installed and are in place. We will have a celebration soon with the donors, residents, and staff to thank them for this wonderful donation.
- **Sitewide Drainage Project** – The Civil engineers from Oak Point identified several areas of concern causing the water incursion. The original foundation drainage installed for LEDU in 2002 wasn't sufficient. They recommended adding more drainage; however, a power transformer is now in the way and will require the intervention of an electrical engineer. Oak Point recommended installing a sump pump for the lift beside the pharmacy, removing one window in the Welch basement, and adding more foundation drainage to fix the Welch basement water issue. There may not be adequate funds to cover all those recommendations, so items will be prioritized with the drainage around the transformer being first priority.

***RESIDENT / STAFF MATTERS:**

None to report at this time.

***BOARD MEMBERSHIP:**

Raymond Goulet, Jr – Ray has submitted his paperwork and is awaiting a response.

Paul Lloyd submitted a letter to the Governor putting our notification in for Diana Brown as our Governor's Pleasure NHVH Female Resident to the Board of Managers.

***OTHER BUSINESS:**

None to report at this time.

MONTHLY EVENTS:

Thursday July 4 – 4th of July
Thursday July 4 – Music w/ Bob McCarthy – TH
Friday July 5 – Tarr Ice Cream Social – Sponsored by the Combat Warriors – TH
Friday July 5 – Music w/ The Filligers – TH
Saturday July 6 – Music w/ The Dave Only Band – TH
Monday July 8 – Music w/ Phil Breton – LEDU
Tuesday July 9 – Music w/ Mark Shelton – TH
Wednesday July 10 – BBQ sponsored by the Board of Realtors – Pavilion Area
Thursday July 11 – Brunch at Wyatt’s Diner Trip
Sunday July 14 – Fisher Cats Baseball Game Trip – Sponsored by the NH Elks
Tuesday July 16 – Music w/ The East Bay Jazz Band – TH
Wednesday July 17 – Music w/ Bill Parker – WDR
Wednesday July 17 – Mount Washington Cruise Trip
Thursday July 18 – Music w/ Dave Jenne – Welch
Friday July 19 – Ice Cream Social w/ The Dump Run Band – TH
Saturday July 20 – Music w/ The Bel-Airs – TH
Tuesday July 23 – Music w/ Stan Jr. – TH
Wednesday July 24 – Elks Treasure Hunt – NHVH
Thursday July 25 – Music w/ Marlene Phillips – TH
Thursday July 25 – Wal-Mart Trip
Saturday July 27 – Korean War Ceremony – 11:00am – TH
Saturday July 27 – Ice Cream Social sponsored by Richard Marsh – TH
Monday July 29 – Music w/ John Gilmore – TH
Wednesday July 31 – BBQ sponsored by the Bedford VFW #8401 – Pavilion Area

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, August 19, 2024, at 9:00 a.m.** in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:40 a.m.