



Kimberly M. MacKay  
Commandant

**New Hampshire Veterans Home**  
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**BOARD OF MANAGERS MEETING MINUTES**

**SEPTEMBER 16, 2024**

**PRESENT:** Paul J. Lloyd – Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Allan Bailey (NHVH Male Resident); Kimberly MacKay (Commandant); Robert St. Pierre (American Legion Department Commander); Michael Lopez (Disabled American Veterans, Commander); Andrew Corrow (Veterans of Foreign Wars State Commander).

**EXCUSED:** Diana Brown (NHVH Female Resident)

**GUESTS:** Michelene Robichaud (NHVH Administrative Assistant to the Commandant); Jen Doig (NHVH CFO).

**\*CALL TO ORDER BY CHAIRMAN:**

The September 16, 2024, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in prayer by Robert Blais, and the Pledge of Allegiance by Chairman Paul Lloyd.

**\*APPROVAL OF MINUTES – August 19, 2024:**

The Minutes of the Board of Managers Meeting from August 19, 2024, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the minutes. Minutes were accepted by the Board. There were no changes. Motion carried unanimously. The minutes will be placed on file.

**\*COMMUNICATIONS:**

**NHVH New Addition** – Commandant MacKay reported we have not been notified that we are on the list of priorities for their fiscal year, which starts October 1, 2024. We have the 100% design plan complete and are on track to go out to bid for the project once we have received the approval to move forward.

**COVID 19** – Commandant MacKay reported that we have one resident and three staff who tested positive for COVID. We continue to enact best practices to keep our veterans and staff healthy.

Arthoen Wolf, Director of Resident Care Services at NHVH is retiring today. We want to thank her for her years of service with us at the Veterans Home and wish her well in her future endeavors.

**\*CENSUS UPDATE:**

Census/Admissions – As of September 13, 2024, we have 129 veterans in the Home: 117 men and 12 women.

Our current wait list is as follows:

- 27 – Application Pool in Process
- 20 – Wait List
- 11 – Pending Admissions from Wait List in the next month.

**\*BUDGET UPDATE:**

Commandant MacKay updated the Board, that she will be submitting our FY26-FY27 budget to the Governor today.

Jen Doig reviewed the FY25 Financial Summaries of the New Hampshire Veterans Home as of August 31, 2024 (Appendix C) with the Board.

**\*CAPITAL PROJECTS REPORT:**

Commandant MacKay provided an update on the New Hampshire Veterans Home’s capital projects and operations highlights:

- **Parking Lot & Pond Paving Projects** – The project has begun. We have closed our main entrance down for the next three to four weeks. We moved our front desk staff and need to have people enter from the top of Winter Street into our small parking lot and to follow the signs to the temporary main entrance.
- **Wi-Fi & Camera Project** – Wires are being run for both Wi-Fi and Cameras for this project. We are adding additional cameras inside and outside of the facility, so there will be no blind spots with these additional cameras. DoIT is anticipating activating the New Hampshire Enhance Wi-Fi program, the new systems the State will be using on October 9, 2024. We have a plan in place for the rollout process when it starts.
- **Overhang Canopy Project** – Department of Public Works (DPW) is working on this project.
- **Sitewide Drainage Project** – The Civil engineers from Oak Point identified several areas of concern causing the water incursion. The original foundation drainage installed for LEDU in 2002 wasn’t sufficient. Once a design is presented by the engineers, we will review repairs within our current available budget.

**\*RESIDENT / STAFF MATTERS:**

None to report at this time.

**\*BOARD MEMBERSHIP:**

Confirmation – of Raymond Goulet of Manchester, to the New Hampshire Veterans Home Board of Managers on August 30, 2024.

**\*OTHER BUSINESS:**

None to report at this time.

**MONTHLY EVENTS:**

*Monday September 2 – Labor Day*  
*Thursday September 5 – Bingo Sponsored by Combat Warriors – TH*  
*Friday September 6 – Music w/ Phil Breton – LEDU*  
*Saturday September 7 – Moultonborough Fishing Tournament Trip*  
*Saturday September 7 – Music w/ The Bel-Airs – TH*  
*Sunday September 8 – Grandparents Day*  
*Sunday September 8 – Music w/ Gardner Berry – TH*  
*Monday September 9 – Cookout Sponsored by Franklin Elks Post 1280 – TH*  
*Wednesday September 11 – Patriots Day Ceremony – TH*  
*Thursday September 12 – Elks Treasure Hunt – Court Yards*  
*Thursday September 12 – Music w/ Dave Jenne – WDR*  
*Friday September 13 – Music w/ Mark Shelton – TH*  
*Friday September 13 – Ice Cream Social, Sponsored by Goffstown Lions Club – TH*  
*Monday September 16 – Tarr South Flagpole Dedication - TSFD*  
*Tuesday September 17 – Music w/ Marlena Phillips – TH*  
*Wednesday September 18 – Music w/ Bill Parker – WDR*  
*Thursday September 19 – Bingo Sponsored by Dover Elks Post 184 – TH*  
*Friday September 20 – “1960s Show” at the Colonial Theater Trip*  
*Friday September 20 – Music w/ Bob McCarthy – TH*  
*Wednesday September 25 – Music w/ Stan Jr. – TH*  
*Thursday September 26 – Bingo Sponsored by Concord VFW Post 1631 – TH*  
*Thursday September 26 – Wal-Mart Trip*  
*Friday September 27 – Music w/ The Filligers – TH*  
*Sunday September 29 – Cookout Sponsored by Patriot Guard Riders – TH*

**\*DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, October 21, 2024, at 9:00 a.m.** in the NHVH Town Hall.

**\*ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:29 a.m.