



Kimberly M. MacKay
Commandant

New Hampshire Veterans Home
139 Winter Street
Tilton, NH 03276



Telephone: (603) 527-4400
Fax: (603) 286-4242

BOARD OF MANAGERS MEETING MINUTES

OCTOBER 21, 2024

PRESENT: Paul J. Lloyd – Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Diana Brown (NHVH Female Resident); Kimberly MacKay (Commandant); Michael Lopez (Disabled American Veterans, Commander); Andrew Corrow (Veterans of Foreign Wars State Commander).

EXCUSED: Allan Bailey (NHVH Male Resident); Robert St. Pierre (American Legion Department Commander)

GUESTS: Michelene Robichaud (NHVH Administrative Assistant to the Commandant); Jen Doig (NHVH CFO); Brian Baker, (NHVH COO).

***CALL TO ORDER BY CHAIRMAN:**

The October 21, 2024, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in prayer by Robert Blais, and the Pledge of Allegiance by Chairman Paul Lloyd.

***APPROVAL OF MINUTES – September 16, 2024:**

The Minutes of the Board of Managers Meeting from September 16, 2024, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the minutes. Minutes were accepted by the Board. There were no changes. Motion carried unanimously. The minutes will be placed on file.

***COMMUNICATIONS:**

COVID 19 – Commandant MacKay reported that we have zero residents and four staff who tested positive for COVID. We continue to enact best practices to keep our veterans and staff healthy.

We are administering vaccinations for the Flu, RSV, Covid, Pneumonia, and Shingles, if the residents would like them.

***CENSUS UPDATE:**

Census/Admissions – As of October 18, 2024, we have 135 veterans in the Home: 123 men and 12 women.

Our current wait list is as follows:

- 20 – Application Pool in Process.
- 16 – Wait List.
- 3 – Pending Admissions from Wait List in the next month.

***BUDGET UPDATE:**

Jen Doig reviewed the FY25 Financial Summaries of the New Hampshire Veterans Home as of September 30, 2024 (Appendix C) with the Board.

***NHVH QUARTERLY RESIDENT BENEFIT FUND FINANCIAL REPORT** – (July 1, 2024 – September 30, 2024)

Motion made by Raymond Goulet, Jr. seconded by Robert Blais., to approve the financial report. The financial report was accepted by the Board. There were no changes. Motion carried unanimously.

X P. Lloyd; X R. Guldner; X R. Blais; X M. Dreusicke; X W. Gaudreau
X R. Goulet X S. Cuddy; X D. Brown X M. Lopez; X A. Corrow

***NHVH QUARTERLY RESIDENT BENEFIT FUND PROJECTED BUDGET** – (January 1, 2025 – March 31, 2025)

Motion made by Raymond Goulet, Jr. seconded by Madeline Dreusicke, to approve the projected budget request for January 1, 2025 – March 31, 2025. The projected budget was accepted by the Board. There were no changes. Motion carried unanimously.

X P. Lloyd; X R. Guldner; X R. Blais; X M. Dreusicke; X W. Gaudreau
X R. Goulet X S. Cuddy; X D. Brown X M. Lopez; X A. Corrow

***CAPITAL PROJECTS REPORT:**

Commandant MacKay and COO Baker provided an update on the New Hampshire Veterans Home’s capital projects and operations highlights:

- **NHVH New Addition** – Commandant MacKay reported were notified on September 30, 2024, by the VA that we are on the list of priorities for their fiscal year and have been approved for funding for the new addition. We have the 100% design plan complete, and they have been approved by the VA and we anticipate going out to bid by the end of October.
- **Parking Lot & Pond Paving Projects** – The deadline for this project was October 15, 2024, and they did not meet that. The Deadline has been extended to November 27, 2024, with the substantial completion date extended to May 9, 2025. They will need to have all parking lots paved, striped, all lights in, and ready for use.

Small projects to be continued and completed in the spring to include landscaping, interior courtyard walkways and the walkway around the pond.

- **Overhang Canopy Project** – Department of Public Works (DPW) is in the final design process, waiting Fire Marshall approval before we can go out to bid on this project.

- **Sitewide Drainage Project** – We are waiting for Eversource to unlock their vault to see if there is water in those. We are unable to complete our final design until then. It will take one to two weeks before they can be on site.
- **Underground Fuel Storage Tanks** – We are looking at a couple different scenarios on this project. Whether to fix or have it removed. We are waiting on some estimates before a decision is made.
- **Capital Budget Requests for FY26/27**The Department of Public Works is assessing the following requests:
 - Elevator replacement and repair.
 - Replacement of all the old tubs on units.
 - 20 new ceiling lifts.
 - LEDU Roof Air Handlers – We were told we are unable to use the two new motors and drives that were just purchased and replaced, due to a new law passed regarding the type of coolant that is able to be used. We are no longer allowed to use the type of coolant we currently are using in those units. We are going to have to replace both entire units. We are working on a price for this.
 - Tarr South remodel and ADA upgrades. We will be widening all the bathroom doorways and plans to remodel the rest of the unit.

***RESIDENT / STAFF MATTERS:**

Diana Brown spoke to the Board about the kitchen and some of the processes that could be changed to better suite the residents. Dee thanked the Board for allowing her to be a member with them.

Commandant MacKay and Brian Baker let Dee know that we will be getting a new steam table that will improve the temperature of the food. We will be replacing the tables and chairs in the dining room as well. They are also looking into adding some tables into the Tarr South open area to add more space in the dining room for the residents to move around easier.

***BOARD MEMBERSHIP:**

None to report at this time.

***OTHER BUSINESS:**

None to report at this time.

MONTHLY EVENTS:

Thursday October 3 – Music by Jack – TH
Saturday October 5 – Octoberfest Party – Music w/ Barker Valley Band – TH
Monday October 7 – Music w/ Eric Erskine – LEDU
Wednesday October 9 – Music w/ Mark Shelton – TH
Wednesday October 9 – Apple Orchard Trip
Thursday October 10 – Music w/ Dave Jenne – AS
Thursday October 10 – Night Bingo Sponsored by Laconia Elks Lodge # 876 – TH @ 6:30pm
Friday October 11 – Music w/ Bob McCarthy – TH
Saturday October 12 – Music w/ the Dave Only Band – TH
Monday October 14 – Music w/ Gardner Berry – TH
Tuesday October 15 – Fall Foliage Scenic Ride Trip
Wednesday October 16 – Bingo Sponsored by Merrimack VFW Post 8641 – TH @ 2:30pm
Wednesday October 16 – Music w/ Bill Parker – AS
Friday October 18 – Music w/ Marlene Phillips – TH
Saturday October 19 – Music w/ the Bel-Airs – TH
Sunday October 20 – Pizza Party Sponsored by the Granite State Virtual Lions Club – TH
Tuesday October 22 – Music w/ Stan Jr. – TH
Tuesday October 22 – Visit from the Military Women’s Memorial Ambassador – Welch
Thursday October 24 – Wal-Mart Trip
Thursday October 24 – Bingo Sponsored by Concord VFW & VFW Auxiliary Post 1631 – TH @ 2:30pm
Friday October 25 – Music w/ Phil Benton – LEDU
Tuesday October 29 – Presentation by Bob Valliers (Bird Guy) – TH
Wednesday October 30 – Music w/ the East Bay Jazz Band – TH
Wednesday October 30 – Wright Museum Trip
Thursday October 31 – Halloween Party – TH
Thursday October 31 – Music w/ Catfish Howle – TH
Thursday October 31 – Trick or Treating w/ the Public – TH – 6:00pm-8:00pm
Friday November 1 – NHVH Annual Art Show – TH – 10:00am-12:00pm & 1:00pm-3:00pm

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, November 18, 2024, at 9:00 a.m.** in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Robert Blais seconded by Raymond Goulet, Jr., to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 10:08 a.m.