



Kimberly M. MacKay
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BOARD OF MANAGERS MEETING MINUTES

NOVEMBER 18, 2024

PRESENT: Paul J. Lloyd – Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Diana Brown (NHVH Female Resident); Allan Bailey (NHVH Male Resident); Kimberly MacKay (Commandant); Michael Lopez (Disabled American Veterans, Commander); Andrew Corrow (Veterans of Foreign Wars, State Commander); Robert St. Pierre (American Legion, Department Commander).

EXCUSED: N/A

GUESTS: Michelene Robichaud (NHVH Administrative Assistant to the Commandant); Jen Doig (NHVH CFO); Sarah Stanley (NHVH Public Information Officer); Jorg Dreusicke, Public.

***CALL TO ORDER BY CHAIRMAN:**

The November 18, 2024, Board of Managers Meeting was called to order at 8:58 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in prayer by Robert Blais, and the Pledge of Allegiance by Chairman Paul Lloyd.

***APPROVAL OF MINUTES – October 21, 2024:**

The Minutes of the Board of Managers Meeting from October 21, 2024, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the minutes. There were no changes. Motion carried unanimously.

***COMMUNICATIONS:**

COVID-19 – Commandant MacKay reported that we currently have five active Covid-positive residents, and six staff. Sixteen residents have recovered. All residents and staff are experiencing little to no symptoms. We continue to enact best practices to keep our veterans and staff healthy.

2025 Board of Managers Meeting Dates will be as follows:

| | |
|---------------------------|----------------------------|
| January 27 th | July 21 st |
| February 24 th | August 18 th |
| March 17 th | September 15 th |
| April 21 st | October 20 th |
| May 19 th | November 17 th |
| June 16 th | December 15 th |

***CENSUS UPDATE:**

Census/Admissions – As of November 15, 2024, we have 135 veterans in the Home: 123 men and 12 women.

Our current wait list is as follows:

- 19 – Application Pool in Process.
- 14 – Wait List.
- 1 – Pending Admissions from Wait List in the next month.

***BUDGET UPDATE:**

Jen Doig reviewed and discussed the FY25 Financial Summaries of the New Hampshire Veterans Home as of October 31, 2024 (Appendix C) with the Board.

Commandant MacKay and CFO Doig presented the agency phase of the budget to the Governor and budget team at the public hearings on November 12, 2024.

***QUALITY ASSURANCE REPORT: Quarterly Report (7-1-24 – 9-30-24)**

Commandant MacKay presented and reviewed the most recent Quality Assurance quarterly report with the Board. Allison Parent, the Administrator of Quality, will attend the Board meeting next month to discuss further with the Board members.

***CAPITAL PROJECTS REPORT:**

Commandant MacKay provided an update on the New Hampshire Veterans Home’s capital projects and operations highlights:

- **NHVB New Addition** – We are waiting for Department of Public Works to release the project to go out to bid later this month.
- **Parking Lot & Pond Paving Projects** – The front parking lot is open for use. The back parking lot is due to have the base coat laid down, with the lot striped and all lights in by the extended date of November 27, 2024. The substantial completion date has been extended to May 9, 2025, for the completion of the project to include landscaping, interior courtyard walkways and the walkway around the pond.

***RESIDENT / STAFF MATTERS:**

Diana “Dee” Brown spoke to the Board about rotating staff and asked if they could please make it a point to identify/introduce themselves to residents on the unit at shift change, if they do not normally work there.

Commandant MacKay will meet with the Director of Nursing to discuss the importance of staff members introducing themselves at the beginning of the shift. This will be corrected.

Dee also asked if they are able to drink the town water.

Commandant MacKay has not been informed of any current water quality issues and will obtain and share a copy of the Tilton-Northfield water district report that will be posted for all residents to read.

***BOARD MEMBERSHIP:**

Members' Term Expiration Dates:

Robert Blais – 3-1-2025
Susan Cuddy – 3-23-2025
William Gaudreau – 11-2-2025

***OTHER BUSINESS:**

Due to Covid in the facility, our Veterans Day Ceremony has been postponed until Thursday, January 9, 2025, at 10:00am in our NHVH Town Hall, with the theme of Celebrate New Years, Celebrate Our Veterans.

MONTHLY EVENTS:

Friday November 1 – NHVH Art Show – TH
Saturday November 2 – “Brothers Four” Concert Trip
Tuesday November 5 – Welcome Voters to the Polls Trip
Thursday November 7 – Music w/ Mark Shelton – TH
Saturday November 9 – Music w/ The Dave Only Band – TH
Monday November 11 – Veterans Day
Wednesday November 13 – Music w/ Marlene Phillips – TH
Thursday November 14 – Night Bingo Sponsored by Plymouth Elks #2312
Friday November 15 – Music w/ Bob McCarthy – TH
Saturday November 16 – Music w/ Ukulele Songsters – TH
Saturday November 16 – Brewster Academy Trip
Tuesday November 19 – Music w/ Stan Jr. – TH
Wednesday November 20 – Tilton Senior Center Lunch Trip
Thursday November 21 – Bingo Sponsored by Concord VFW & Auxiliary Post 1631 – TH
Friday November 22 – Veterans Day Assembly at Salisbury Elementary School Trip
Saturday November 23 – Bingo Sponsored by American Legion Post 49 – TH
Tuesday November 26 – Music w/ the East Bay Jazz Band – TH
Tuesday November 26 – Wal-Mart Trip
Thursday November 28 – Thanksgiving Day
Friday November 29 – Music w/ Jackie-Lee – TH
Saturday November 30 – Coffee Social Visit w/ American Legion Post 59 – Belmont – Donation – TH

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, December 16, 2024, at 9:00 a.m.** in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr. seconded by Robert Blais, to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:45 a.m.